

Approved for Release by the Senate of the University of Victoria

MINUTES

A meeting of the Senate of the University of Victoria was held on April 10, 2015 at 3:33 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Motion: (G. Sutherland/J. Aragon)

That the agenda be approved as circulated.

CARRIED

2. MINUTES

a. March 6, 2015

Motion: (E. Sangter-Gormley/J. Crocker)
That the minutes of the open session of the meeting of the Senate held on March 6, 2015 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President's Report

Prof. Jamie Cassels updated members of Senate on the recent Board of Governors meetings that took place March 30th and 31st. He reported that the Board had approved the university budget framework and provided a high level overview of the assumptions used to compile the budget framework. Prof. Cassels said these included a government grant reduction of \$2.5 million, noting that the reduction was offset by a 2% tuition increase and enrolment growth of international students. He also reported that the revenue was also sufficient to meet projected increases in inflation and in staff and faculty compensation costs, as well as investment in the faculties to support international student growth.

Prof. Cassels reported on the 13% increase in residence fees approved by the Board for next year. He reported that the increase was necessary to meet the maintenance needs of the residences. Prof. Cassels acknowledged that affordability was an important issue for the students; however he said residence costs at UVic will remain below similar costs at other universities. He also informed

members of Senate that the university had established a bursary program to support students in need.

Prof. Cassels noted the campus update that had taken place that day with presentations from Dr. Valerie Kuehne, Vice-President Academic and Provost and Ms. Gayle Gorrill, Vice-President Finance and Operations. Prof. Cassels invited Dr. Kuehne to provide a brief overview of the event. Dr. Kuehne said that two topics were discussed, the budget framework and capital planning. She provided a high level overview of the presentations and noted that the slides used were available on the university website.

Prof. Cassels remarked that the breakfast appreciation event for faculty and staff donors was a great success, thanking the many faculty and staff that donate annually.

Prof. Cassels reported that he and the Board of Governors Chair had met with Minister Andrew Wilkinson who had visited campus yesterday. He said the Minister had also met with students, the Dean of the Faculty of Engineering, and Dr. Reuven Gordon, Department of Electrical and Computer Engineering.

Prof. Cassels said that at the national level, the university was waiting for the outcome of the Canada First Research Excellence Fund (CFREF). He also reported on his planned international travel activities, the purpose of which would be to meet with major donors and government officials, and to strengthen relationships with partner universities in Asia.

Prof. Cassels said there were several high profile awards to members of the university community:

- Dr. Chris Darimont, Hakai-Raincoast Geography professor in the Faculty of Social Sciences, earned the early career award from CUFA-BC for his work in wildlife conservation.
- Prof. Sandra Meigs, Department of Visual Arts, was one of only eight people awarded the Governor General's Award in Visual and Media Arts.
- Ms. Navarana Smith, 3rd year student in Biology and Environmental Studies, was awarded the 3M National Student Fellowship Award. Prof. Cassels explained the award honours undergraduate students in Canada who have demonstrated qualities of outstanding leadership and who embrace a vision where the quality of their educational experience can be enhanced in academia and beyond.
- Dr. Florin Diacu, professor of Mathematics, was the winner of the 2015 J.D. Crawford Prize. Prof. Cassels explained this international prize was awarded to the paper deemed to be most influential paper on a topic in nonlinear science. He said the paper for which Dr. Diacu was nominated and awarded was: Relative equilibria in the 3-dimensional curved n-body problem, in the journal of Memoirs of the American Mathematical Society.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

- a. Senate Committee on Admission, Re-registration and Transfer
 - i. Change of Admission Category from "Exploratory Student" to "Discovery Student"

Motion: (G. Sutherland/J. Aragon)

That Senate approve a change of name for the existing admission calendar entry of "Exploratory Studies" to "Discovery Studies" effective September 1, 2015 and that the following revisions be implemented in the admission section of the undergraduate academic calendar:

Discovery Studies

Students, who wish to take individual credit courses for personal or professional interest without first being admitted to a degree program, may apply as a special access student through Discovery Studies. Applicants must be at least 21 years of age prior to the first day of classes and provide a letter of introduction outlining their reason for wishing to take courses. No transcripts or other documentation are required, except to establish English Language Proficiency when necessary.

Discovery Students are classified as "non-degree" students and will be permitted to register in no more than 3 units of courses per term, to a maximum of 12 units overall. After completion of 12 units, students who wish to take further courses must first apply to be admitted as a regular degree student. Discovery Students who wish to change their status from non-degree to regular upon or prior to reaching 12 units, must provide all relevant documentation and meet regular admission requirements for entry to the degree program requested.

Courses offered at the 100 and 200 level that have no prerequisite requirements or program restrictions are generally available. Discovery Students requesting a course with a prerequisite will be required to present official transcripts to demonstrate satisfaction of the prerequisite listed. Registration dates are assigned to ensure that regular degree students have the opportunity to register first.

The University reserves the right to limit the number of students admitted under this category. Applicants who have already been refused admission, or those who have been required to withdraw from any post-secondary institution during the previous three years, are not eligible for consideration.

(Please note that this category is not currently available for admission to the Faculties of Education, Fine Arts and Law.)

CARRIED

b. Senate Committee on Agenda and Governance

i. Revisions to the Terms of Reference for Senate Committee on Libraries

Motion: (M. Purkis/J. Crocker)
That Senate approve the revisions to the terms of reference for the Senate Committee on Libraries.

CARRIED

ii. Revisions to the Senate Rules and Procedures

Ms. Cassbreea Dewis referred members of Senate to the provided memo. She noted there were two proposed changes. The first would clarify the ability of the Chair to invite guests to a closed meeting of Senate when the invited guest would support the agenda. She said the second change involved moving the submission date of the annual report for the Senate Committee on Curriculum to October aligned with the three cycle system.

Motion: (V. Kuehne/M. Purkis)
That Senate approve the revisions to the Senate Rules and Procedures.

CARRIED

c. Senate Committee on Awards

i. New and Revised Awards

Dr. Annalee Lepp informed members that the *Royal Jubilee Hospital School of Nursing Alumni Association Student Award* needed to be removed from the list.

Motion: (A. Lepp/J. Crocker)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document, as amended:

- Student Ambassador Scholarship (revised)
- Black Press Business Scholarship (revised)
- Butterfield Law Prize (revised)
- Vincent Short Memorial Theatre Scholarship (new)
- Joyce Clearihue Undergraduate Co-op Scholarship (new)*
- Speakman-Granewall Bursary in Mechanical Engineering (new)*
- Asia Pacific Entrance Grant (new)

- Margaret Beck Student Research Travel Award (revised)*
- Thomas Wirral Cup Award (new)
- Stó:lō Ethnohistory Legacy Scholarship (new)

CARRIED

d. Senate Committee on Learning and Teaching

i. 2014-2015 Annual Report

Dr. Janni Aragon thanked those that attended the Senate Committee on Learning and Teaching committee meetings and provided presentations during the academic year. She informed members of Senate that the committee had established a working group to consider privacy in the classroom, the Educational Technology Working Group. Dr. Aragon said that the Educational Technology Working Group was working towards presenting to the committee as a whole with a final product in the fall. She thanked all of the working group members for their work thus far, in particular Mr. Richard Rush, Director, Community & Professional Programs, and Mr. Bill Trott, Chief Privacy Officer.

e. Senate Committee on Planning

i. Discontinuation of the Certificate in Business Studies for International Students (CBSIS)

Motion: (G. Sutherland/C. Shankman)
That Senate approve, and recommend to the Board of Governors that it also approve, the request for Discontinuation of the Certificate in Business Studies for International Students (CBSIS).

CARRIED

ii. Program Name Change: 'Native Species and Natural Processes Professional Specialization Cert.' to 'Ecological Restoration Professional Specialization Cert.'

Motion: (A. Roudsari/G. Sutherland)
That Senate approve the proposal to change the name of the 'Native Species and Natural Processes Professional Specialization Certificate' to 'Ecological Restoration Professional Specialization Certificate'.

CARRIED

iii. Establishment of Trades as a Teaching Option to the Existing (5-year) Bachelor of Education Degree

Dr. Peter Driessen commented that he was pleased that the university was giving academic credit for work in the trades. He said that a limited number of credits may be useful in the context of other university programs.

^{*} Administered by the University of Victoria Foundation

Motion: (J. Crocker/J. Walsh)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of Trades as a Teaching Option to the Existing (5-year) Bachelor of Education Degree (Secondary Curriculum), as described in the document "To Add Trades as a Teaching Option to the Existing (5-year) Bachelor of Education Degree (Secondary Curriculum)", dated March 23, 2015, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

f. Senate Committee on University Budget

i. 2014-2015 Annual Report

Dr. Susan Lewis thanked the Senate Committee on University Budget members and guests. She said the committee had a good year of active engagement.

Prof. Cassels commented that the advice and feedback provided by the committee members was essential in developing the university budget.

7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Update on Pathways Program Administration and Oversight

Dr. Kuehne introduced the history of the Pathways Program. She said in March 2014, Senate asked for an overview of the governance structure and the oversight in place for the Pathways Program. Dr. Kuehne welcomed Dr. Catherine Mateer to provide the update.

Dr. Mateer introduced the provided memo. She said that the admission standard for students in the Pathways Program was the same as for any other student excluding achievement in English. Further, the Pathways students are subject to the same university policies and have access to the same student service supports. Dr. Mateer described the Pathways Program as self-funded through tuition, and said extra resources generated go to support international student services on campus.

Dr. Mateer said the Pathways students are progressing well and that their GPAs are comparable to other students. She reported that the program is achieving its goals of increasing enrollment and providing access to students that would otherwise not be able to gain entrance to the university. Dr.

Mateer informed members that a program advisory committee had set the additional goal of expanding the range of countries that students enter the program from; presently most of the Pathways students are from China.

Dr. Driessen asked how students became aware of the program and recommended that it could receive more prominence on the university admissions home page. Dr. Mateer responded that to date the program had been focussed on targeted recruitment; however it had recently established a strategic enrollment committee which would consider this recommendation. Dr. Maureen MacDonald commented that the program was now using the university's enrolment documents and was becoming increasingly integrated with the university in regards to strategic enrollment.

b. Procedures for the Selection of the Registrar (GV0400)

Dr. Kuehne introduced the policy. She noted Ms. Lauren Charlton had given her notice of retirement, and took the opportunity to acknowledge the work and commitment Ms. Charlton had brought to the role of Registrar.

Ms. Dewis reported that since the policy was out of date, last updated in 2002, it was preferable to update the policy and search for and appoint a new Registrar under the purview of the updated policy.

In response to a question regarding the selection of the Senator position, Ms. Dewis confirmed that the intent was to have the Senate Committee on Agenda and Governance select the Senator and she would update the wording accordingly. Dr. David Capson asked if one of the two professional staff representatives would represent the Graduate Admissions and Records Office. Ms. Dewis responded that it was likely that case but it would be up to the Chair of the committee to make that decision.

Dr. Doug Baer asked what the intended process was for the selection of the staff members from the Office of the Registrar. Ms. Dewis responded that it was her understanding that the intent was for the committee Chair to select these representatives to ensure balanced representation.

Dr. Kathy Gillis asked why the committee did not include a representative with responsibility for advising, stating she felt strongly that such a representative would be important to the search committee composition. Dr. Kuehne thanked Dr. Gillis for the input and said she would take the advice into consideration. Mr. Dunsdon observed that the selection committee is already quite large and it was important to keep the committee a manageable size.

Prof. Cassels asked whether, in light of the discussion, members would prefer to table the policy until the May meeting of Senate.

Motion: (G. Sutherland/J. Crocker)
That Senate table approval of the Procedures for the Selection of the Registrar (GV0400) to the next May 2015 meeting of Senate.

CARRIED

9. OTHER BUSINESS

a. Appointment of Orator

Motion: (S. Lewis/R. St. Clair)
That the Senate appoint Dr. Mary Kennedy as Orator for a term from July 1, 2015 until June 30, 2018.

CARRIED

b. 2014 Policy Review Annual Report

Ms. Dewis referred members to the 2014 Policy Review Annual Report; she noted it was presented to Senate annually according to the University Policy on Policies and Procedures. Ms. Dewis said the report provided an overview of the university policies revised during 2014 and those presently under revision. Ms. Dewis said the Annual Report was assembled in consultation with the executive office responsible for the respective policies. There were no questions.

c. Debrief on 2015 Joint Senate and Board Retreat

Ms. Dewis said the memo was provided for the benefit of those not able to attend the JSBR. She noted that that the Senate Committee on Agenda and Governance would consider the format and structure of the annual JSBR at its next meeting.

d. Senate Elections Update

Ms. Dewis provided an update on the most recent Senate elections.

She reported that the elected Convocation Senators were Mr. Rizwan Bashir. Ms. Chandra Beaveridge, Ms. Lauren Charlton, and Dr. Peter Liddell

She said the election for Members-at-Large to Senate also closed and those elected were Dr. Deborah Begoray (Education), Dr. Robin Hicks (Science), and Dr. Helga Hallgrimsdottir (Social Sciences).

There being no other business the meeting was adjourned at 4:27 p.m.

Senate Meeting April 10, 2015

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MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

Effective February 13, 2015

EX OFFICIO MEM	IBERS - University	Act: Section 35	(2) (a-f)

Chancellor: Shelagh Rogers (31/12/17)

President and Vice-Chancellor: Jamie Cassels, Chair V.P. Academic & Provost: Valerie Kuehne

V.P. Research: David Castle

Dean, Peter B. Gustavson School of Business:

Saul Klein

Dean of Education: Ralf St. Clair Dean of Engineering: Thomas Tiedje

Dean of Continuing Studies: Maureen MacDonald Acting Dean of Fine Arts: Lynne van Luven Dean of Graduate Studies: David Capson Dean of Humanities: John Archibald

Dean of HSD: Mary Ellen Purkis, Vice-Chair

Dean of Law: Jeremy Webber Dean of Science: Robert Lipson

Dean of Social Sciences: Catherine Krull University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES - Section

35 (2) (g)

BUSI: Rebecca Grant (30/6/16) Brock Smith (30/6/15)

EDUC: Carolyn Crippen (30/6/16) John Walsh (30/6/17)

ENGR: Peter Driessen (30/6/16) Nikolai Dechev (30/6/17)

FINE: Carolyn Butler-Palmer (30/6/16)

Patricia Kostek (30/6/15) GRAD: Sara Beam (30/6/16)

Charlotte Schallié (30/6/17)

HUMA: Abdul Roudsari (30/6/15)

Esther Sangster-Gormley (30/6/16)

HUMS: Annalee Lepp (30/6/16) Laura Parisi (30/6/15)

LAWF: Gillian Calder (30/6/17) Mark Gillen (30/6/16)

SCIE: Florin Diacu (30/6/17) Diana Varela (30/6/17)

SOSC: Doug Baer (30/6/17)

Rosaline Canessa (30/6/15)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Janni Aragon – SOSC (30/6/15)Sikata Banerjee - HUMS (30/6/16)Alexandra Branzan Albu - ENGR (30/6/17)(30/6/15)Catherine Caws – HUMS (30/6/15)Alison Chapman – HUMS Aaron Devor - SOSC (30/6/17)(30/6/17)Kathryn Gillis – SCIE Tim Haskett - HUMS (30/6/17)Susan Lewis - FINE (30/6/17)

MEMBERS ELECTED BY THE FACULTY MEMBERS (continued)

Leslee Francis Pelton – EDUC	(30/6/17)
Ann Stahl - SOSC	(30/6/16)
Victoria Wyatt – FINE	(30/6/16)

MEMBERS ELECTED FROM THE STUDENT ASSOCIATION – Section 35 (2) (h)

Lee Brekstad (HSD) (30/6/15)

Jordan Crocker (HUMA) "

Kayleigh Erickson (SOSC) "

Karthik Gopalakrishnan (SCIE) "

Ivelina Ivanova (LAW) "

Susan Karim (GRAD) "

Ben Lukenchuk (BUS) "

Dakota Mellin (EDUC) "

Roy Nam (SOSC) "

Alex Neiman (ENGR) "
Cory Shankman (GRAD) "
Gabrielle Sutherland (GRAD) "
Kaylee Szakacs (HUMA) "
Nick Tang (SCIE) "
Lindsey Willis (HUMA) "
TBA (FINE) "

MEMBERS ELECTED BY THE CONVOCATION

- Section 35 (2) (i)

 Nav Bassi
 (30/06/15)

 Linda Hannah
 (30/06/15)

 Robbyn Lanning
 (30/06/15)

 Cathy McIntyre
 (30/06/15)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright Member elected by the Professional Librarians:

Tracie Smith (30/06/15)

Continuing Sessional: Alicia Ulysses (30/06/17)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

Assoc. V.P. Student Affairs: Jim Dunsdon

Assoc. V.P. Academic Planning: Catherine Mateer

Registrar: Lauren Charlton

Acting Associate University Secretary:

Cassbreea Dewis